



## Birth Certificate Information Navigation Services



Need more information? Contact our Navigation Services Team at 303-432-5130 or [navigation@jcmh.org](mailto:navigation@jcmh.org)

If you notice any changes or inconsistencies with our resources, please inform Navigation to help us stay current.

CO Birth Certificates may be obtained through the Office of Vital Statistics at **(303) 692-2200**.

- Cost: \$20.00 for first copy of birth certificate
- **Birth Certificate Applications** are available at: <https://www.colorado.gov/pacific/cdphe/order-birth-certification>
- CO Birth Certificates may be ordered:
  - **Online** at <https://www.colorado.gov/pacific/cdphe/news/ways-order-vital-records>
  - **By phone** at 1-866-300-8540
  - **By mail** (2-3 weeks) at:
    - Colorado Department of Public Health and Environment
    - Vital Records Section
    - 4300 Cherry Creek Drive South
    - Denver, CO 80246
  - **In person** at: Jefferson, Clear Creek, & Gilpin Counties Vital Records
    - 800 Jefferson County Parkway, Suite 1300, Golden, CO
    - 303-271-6450
    - Office hours are: Monday through Friday, 8:30 a.m. - 4:00 p.m.
  - **In person** at: CO Dept. of Public Health & Environment – Vital Records
    - 4300 Cherry Creek Drive South, Denver, CO
    - Office hours are from 8:30 a.m. to 4:30 p.m., Monday—Friday
    - The best times to visit are Tuesday, Wednesday and Thursday mornings.

### Acceptable Documentation:

**One item from primary list** – Photo Driver’s License, Photo ID Card (DMV), School, University or College ID Card (must be current), U.S. Passport, U.S. Military ID Card, City of Denver County Jail Inmate ID, Colorado Department of Corrections ID card, CO Temporary Driver’s License (with hole-punched Driver’s License), Department of Human Services Youth Corrections ID, Employment Authorization Card (I-766), Foreign Passport, Government Work ID, Job Corps ID, Temporary Resident Card, U.S. B1/B2 Visa card with I-94, U.S. Certificate of Naturalization, U.S. Citizenship ID Card (I-197), Alien Registration Receipt/Permanent Resident Card, Certificate of U.S. Citizenship

(OR)

**Two items from the secondary list** – Social Security Card, Work ID, Paycheck Stub (within 3 months), or W-2 (last tax year), Medicare Card, Social Services Card (Medicaid, WIC), Hospital birth worksheet (ID for mothers- within 6 months of event), Acknowledgment of Paternity document (Colorado only), Birth Certificate of Applicant (U.S. only), Court order of adoption or name change, Craft or trade license (Colorado only), DD-21, Divorce Decree (U.S. only), Hunting or Fishing License (must be current-Colorado only), IRS-TIN card, Marriage license (U.S. only), Merchant mariner card, Mexican voter registration card, Motor vehicle registration or title (must be current -U.S. only), Pilot license, Selective Service Card (U.S. only), State or Federal Prison or

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Corrections Card, Tribal ID Card, Weapon or gun permit (U.S. only), Any Expired document from the “Primary” List (cannot be expired more than 6 months)

\*\*If you cannot provide acceptable ID, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide the appropriate identification, to request the certificate. Please note that **proof of relationship is required** if your name is not listed on the birth certificate: (e.g. marriage certificates, court orders)

**Out of State Birth Certificates:** Please contact the Office of Vital Statistics in the state you were born.

### **Financial Assistance for Birth Certificates:**

#### **Holy Ghost Social Ministries**

303-297-3441 | 303-292-1556 x 11  
1900 California St, Denver, CO 80202  
[www.holyghostchurch.org](http://www.holyghostchurch.org)

- **Walk in hours:** at 8:30 am, 10:30 am or 1:30 pm; the first five individuals to walk in will be seen during these times.
  - After the 20<sup>th</sup> of each month, call to verify if funding is available.

#### **The Action Center**

720-215-4850  
8745 W 14<sup>th</sup> Ave, Lakewood, CO 80215  
[www.theactioncenterco.org](http://www.theactioncenterco.org)

#### **Denver Human Services – Give Center**

720-944-4483  
1200 Federal Blvd, Denver, CO 80204  
[www.denvergov.org/GIVE](http://www.denvergov.org/GIVE)

#### **Colorado Legal Services**

303-837-1313  
1905 Sherman St, Suite 400, Denver, CO 80203  
[www.coloradolegalservices.org](http://www.coloradolegalservices.org)

- Walk in hours on Wednesdays from 8:30 am to 11:00 am (first come first serve)

#### **Metro Caring**

303-860-7200  
1100 E 18<sup>th</sup> Ave, Denver, CO 80218  
[www.metrocaring.org](http://www.metrocaring.org)

- Can also assist with out-of-state birth certificates.